

**MINUTES**  
**CHATHAM-KENT POLICE SERVICES BOARD MEETING**  
**(REGULAR)**

**Boardroom**

**September 11, 2018**

**Chatham-Kent Police Headquarters**

**Time: 10:07 A.M.**

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**PRESENT:**

Motion #

Mr. Pat Weaver, Chair  
Mrs. Diane Daly, Chair  
Mayor Randy Hope  
Councillor Bryon Fluker  
Mrs. Kathryn Biondi  
Chief Gary Conn  
Deputy Chief Littlewood

1. **Call to Order**

Welcome everyone and Guests

2. a) **Declaration of Conflict of Interest**

None declared

b) **Approval of Agenda**

The Chief requested Report 4.3 from In-Camera be added as Report #4.5 Tender RFP and #4.6 New Command Post-verbal report be added to the agenda as well.

Moved by Kathryn Biondi and seconded by Councillor Fluker

**“MOTION TO APPROVE THE AMENDED AGENDA”**

#2519

Carried

c) **Approval of Minutes of June 26, 2018**

Moved by Diane Daly and seconded by Kathryn Biondi

**“MOTION TO APPROVE THE MINUTES OF June 26, 2018”**

#2520

Carried

3. **Business Arising from Previous Minutes:** None

4. **Reports from Chief of Police:**

4.1 **New Hires, Promotions, Resignations, Retirement and Auxiliary Resignation**

The Chief presented the report.

The Chief read the bios of the Promotions and New Hires

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The Chief presented the Promotions and New Hires with the badges and warrant cards.

New Hires:

Moved by Mayor Hope and seconded by Councillor Fluker

**"MOTION TO APPROVE THE FOLLOWING NEW HIRES:**

- THAT STEVEN GAGON BE HIRED AS A SECOND CLASS CONSTABLE EFFECTIVE AUGUST 27, 2018;**
- THAT CHRIS REYNOLDS BE HIRED AS A CADET, LEVEL 4 EFFECTIVE AUGUST 4, 2018**
- THAT KIERAN CROSBY BE HIRED AS A CADET, LEVEL 4 EFFECTIVE AUGUST 7, 2018**
- THAT FIRST CLASS CONSTABLES ADRIAN ROY AND RACHELLE MARINEAU START DATES BE EFFECTIVE JULY 30, 2018.**

#2521

Carried

Promotions:

Moved by Mayor Hope and seconded by Councillor Fluker

**"MOTION TO APPROVE THE FOLLOWING PROMOTIONS:**

- THAT CADETS JESSICA BUTLER AND ASHWIN ROY BE PROMOTED TO THE RANK OF FOURTH CLASS CONSTABLES EFFECTIVE AUGUST 2, 2018**
- THAT SGT. MIKE THOMPSON BE PROMOTED TO THE RANK OF STAFF SERGEANT EFFECTIVE JULY 1, 2018**
- THAT CONSTABLE JOHN DEFOREST BE PROMOTED TO THE RANK OF SERGEANT EFFECTIVE JULY 1, 2018**

#2522

Carried

Resignations, Retirement and Auxiliary Resignation

Moved by Councillor Fluker and seconded by Kathryn Biondi

**"MOTION TO ACCEPT THE RESIGNATIONS, RETIREMENT AND AUXILIARY RESIGNATION AS FOLLOWS:**

- THAT CONSTABLE ANDREW GAISWINKLER RESIGNATION BE EFFECTIVE JULY 24, 2018**
- THAT PUBLIC DISORDER CRIME ANALYST-JACQUELYN KENNEDY RETIREMENT BE EFFECTIVE JULY 5, 2019**
- THAT CHRIS REYNOLDS RESIGNATION FROM THE AUXILIARY UNIT BE EFFECTIVE AUGUST 6, 2018"**

#2523

Carried

4.6 Tour of New Command Centre-VERBAL REPORT AND TOUR

The Chief outlined the specs of the new command post.

The new \$750,000 unit was unveiled on Tuesday to the members of the Chatham-Kent Police Services Board at police headquarters in Chatham.

The command centre has modern information technology, including six desk top stations, including a negotiator pod, and data and monitors fully compatible with the police service's drone to provide real-time images back to the command centre. The new command centre is a self-contained unit on a 2018

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International Dura Star 4300 truck body with a 6.7 Cummins diesel engine, drivers do require a Class D licence to operate it. Other features include: 12,000 watt Cummins diesel generator on board capable of powering every aspect of the command centre for four days of continuous run time before needing refueling, which is done through the truck. And an incinerator toilet, which has a mini incinerator to incinerate waste, eliminating the need for water and holding tank that could freeze in the winter.

This is now the flagship of our fleet.

It will have a variety of uses and will be available for municipal purposes as well as special events. It provides a central place to work from and a co-ordinate emergency services.

The command centre has been budgeted to cost \$750,000 and the chief is confident that we will come in at that budget.

The new unit is targeted to last 15-20 years and the police service is also planning for a new one in the future. Conn estimates this will cost \$25,000-\$30,000 a year in lifecycle costs.

But, he believes 15-20 years down the road, whoever is with the police service at that time will appreciate that the administration of today "life-cycled" this project so the funds would be there to replace the unit.

Moved by Mayor Hope and seconded by Councillor Fluker

"MOTION TO RECEIVE THE REPORT AND TOUR THE NEW COMMMAND CENTRE

#2524

Carried

**The Chief gave a guided tour of the Command Post to the Board and Press in attendance**

The Recording of the Meeting was stopped at 25:08 while the Tour commenced.

The Tour lasted approximately 20 minutes.

The Chair called the meeting back to order concluding the Tour.

#### 4.2 SIU Investigation and Section 11 parallel CKPS Investigation

The Chief presented the report on the SIU Investigation and Section 11 parallel CKPS Investigation and the unfortunate incident of a possibly suicidal male on July 1.

The Chatham-Kent Police Service provided the results of its parallel investigation that reached the same conclusion as the SIU that no criminal charges were warranted.

The Chief detailed how when the officers arrived on scene, they found a man in the backyard with a "jerry can" of gas in one hand and a lighter in the other. Ambulance and fire services were immediately requested to standby. The officers attempted to negotiate with the man to submit to an examination. He refused and asked everyone to leave and began a countdown.

As officers continued to try to negotiate with him, he spilled a flammable substance on himself and ignited it with a lighter. The man was engulfed in flames and suffered extensive injuries, including second and third-degree burns to a large portion of his body. The Officers attempted to smother the flames using their police clothing and a fire extinguisher to put out the flames.

Due to the serious injuries incurred by the man and the fact police were present and involved, the SIU was contacted. Police services are required to contact the SIU in cases where a civilian suffers serious injury or death, or there is an allegation of sexual assault.

All officers have been cleared by the SIU and the CKPS for any criminal or administrative offences

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Moved by Councillor Fluker and seconded by Diane Daly

**“MOTION TO RECEIVE THE REPORT FOR INFORMATION PURPOSES**

#2525

Carried

Moved by Mayor Hope and seconded by Councillor Fluker

**“MOTION THAT BOARD CITATIONS BE OFFERED TO THE OFFICERS INVOLVED”**

#2526

CARRIED

Mayor Randy Hope mentioned this was something that none of us would ever want to experience. CKPS Chief Gary Conn said it is out of the ordinary that citations be recommended after an investigation involving the SIU, but, he further added, their actions were exemplary and very professional and he was of the opinion that they went above and beyond their duties.

The Chatham-Kent Police Officers will be formally recognized for their actions.

#### 4.3 Board Auction Account – 2<sup>nd</sup> Quarter

The Chief presented the report on the Reconciliation of Board Auction Account prepared by Executive Assistant Emily Murphy.

Balance of the Auction Account Balance as of June 30, 2018 is \$14,997.46.

The Chief commented that the Mayor had made a motion a few months ago recommending a school nomination of public safety prevention. Just to bring the Board up to speed we are currently working on that and Renee Cowell is chairing the committee. Renee commented they just concluded a meeting this morning and they have several great ideas in order to promote public safety. The Chief indicated that a report will be forthcoming

Moved by Mayor Hope and seconded by Diane Daly

**“MOTION TO RECEIVE THE REPORT FOR INFORMATION”**

#2527

Carried

#### 4.4 Sale of 2011 Ford F250-Traffic Truck

The Chief presented the report on the review of the fleet vehicle. This particular vehicle has surpassed its 5 year life cycle and it will be removed from our fleet. Usually we sent our vehicle to Toronto for auction, however our local Crime Stopper Organization has approached the service about the possible purchase of the 2011 Ford F250 Traffic Truck. The Truck will be assessed on a value similar to the process of that of the auction. The approximate value should be between the sum of \$8,000.00 - \$10,000.00. The vehicle is in decent shape and a much better replacement to the 2002 Dodge pick-up still in use by Crime Stoppers today.

It is recommended that the Board offer to sell the 2011 Ford F250 Truck to our local Crime Stoppers Organization and the funds obtained through the sale will be returned to our Fleet Budget.

Moved by Kathryn Biondi and seconded by Diane Daly

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**“MOTION TO RECEIVE THE REPORT AND TO APPROVE THE SALE OF THE 2011 FORD F250 TRUCK (LIFE CYCLE VEHICLE) TO OUR LOCAL CRIME STOPPERS ORGANIZATION AT THE ASSESSED VALUE TO BE DETERMINED”**

#2528

Carried

4.5 **Item 4.3 -Range and Pole Shed Update-MOVED TO REGULAR AGENDA**

The Chief gave an overview of the proposed Construction of the new Police Range located at 23186 Dillon Road, together with the New Pole Shed Structure. In accordance with the Municipal Purchasing By-Law an RFP Project #Q18-276 was posted On Tuesday August 7, 2018 closing on Wednesday August 22, 2018 for a new Pole Shed 48’ x 88’, the work is to be completed by mid-November.

Two Bids were received and the lowest bidder was Westhoek Construction (local company) for \$254,285.03 including HST. The quote came in below budget.

The project is being funded from Police Mandatory Reserve Fund coded to account 17003.52126 GEN in conjunction with our current 2018-2020 Business Plan.

The Mayor suggested the name should be posted as Training Centre of Excellence, Deputy Chief Little commented input will come from the units.

Moved by Diane Daly and seconded by Councillor Fluker

**“MOTION TO RECEIVE THE REPORT FOR INFORMATION PURPOSES AND TO APPROVE THE CONSTRUCTION BEING COMPLETED BY WESTHOEK CONSTRUCTION”**

#2529

Carried

5. **Reports from Deputy Chief:** None

6. **Acknowledgement Letters:**

6.1 Thank you letter dated Tuesday April 17, 2018 from Angie Shreve Board Chair, and David Bakker, Police Coordinator

Chatham-Kent Crime Stoppers to the Chatham-Kent Police Services Board for their continued support for the Chatham-Kent Crime Stoppers.

6.2 Thank you letter dated Monday June 25, 2018 from Robert Gagner on the return of his stolen wallet and to commend PC Plaquet on his service provided.

6.3 Thank you letter dated June 8, 2018 from Brenda LeClair, Executive Director of Outreach for Hunger to the Members of the Police and St. Clair Ball Team, your support was deeply appreciated.

6.4 Thank you letter dated August 14, 2018 from Mrs. Linda Heyninck thanking the officers Constable Stan Blonde and Sgt. Aaron Medenblik for being very respectful, helpful and compassionate during a most difficult time.

6.5 Thank you letter from Officer Adam Ray, Bureau of Special Operations, Lexington Police Department, Lexington KY to extend his sincerest gratitude and praise for Officer Kyle Wright regarding a ride along.

Moved by Mayor Hope and seconded by Councillor Fluker

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**“MOTION TO RECEIVE THE CORRESPONDENCE/THANK YOU LETTERS”**

#2530

Carried

7. **Consent Agenda:**

7.1 Letter dated August 21, 2018 from Constable Marcel Demaiter, President of Chatham-Kent Police Association- Inviting the Chatham-Kent Police Services Board Members and spouses/guests to attend the 29<sup>th</sup> Annual Chatham-Kent Retirees and Awards Banquet, being held Friday November 16, 2018 at the Links of Kent Golf Club and Event Centre.

**Please R.S.V.P. by October 26, 2018.**

Moved by Mayor Hope and seconded by Diane Daly

**“MOTION TO RECEIVE THE CONSENT AGENDA”**

#2531

Carried

8. **2018 Fall Labour Seminar - Member Sponsorship Opportunities**

The Board discussed the sponsorship opportunity and agreed upon to be a Sponsor as a BRONZE Sponsor in the amount of \$500.00

Moved by Mayor Hope and seconded by Kathryn Biondi

**“MOTION TO RECEIVE THE REQUEST AND TO SPONSER THE 2018 FALL LABOUR SEMINAR IN THE AMOUNT OF \$500.00 AS A BRONZE SPONSOR FROM THE BOARD RESERVE”**

#2532

Carried

9. Letter dated July 20, 2018 from Nicole Okrucky, Owner/Head Coach of the Chatham Phoenix Cheer a competitive and recreational cheerleading club in Wallaceburg. They are reaching out to the community in search of sponsors for low income athletes (2-3) in the amount of \$720.00 each (\$60 per month for 4 hours of more, training per week) or a donation in the hopes of purchasing some new training equipment for the athletes to use.

The Board discussed the request and agreed to donate the sum of \$720.00 from the Auction Account.

Moved by Mayor Hope and seconded by Diane Daly

**“MOTION TO RECEIVE THE CORRESPONDENCE AND TO DONATE THE SUM OF \$720.00 TO BE PAID FROM THE AUCTION ACCOUNT”**

#2533

Carried

10. **Non-agenda items:** None

11. **Date and time of next meeting tentatively scheduled for October 16, 2018**

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The date and time of the next regular meeting is scheduled for October 16, 2018 at 10:00 A.M.

**Board Resolution re: Next Closed Session Meeting-MOTION**

**THE BOARD WILL CONVENE IN CLOSED SESSION TO DISCUSS MATTERS THAT IT IS OF THE OPINION FALLS UNDER SECTION 35 (A) OR (B) OF THE POLICE SERVICES ACT AND THAT THE NEXT CLOSED SESSION MEETING WILL BE HELD TUESDAY, OCTOBER 16, 2018.**

Moved by Mayor Hope and seconded by Diane Daly

#2534

Carried

12. **Adjournment**

Moved by Diane Daly

**“MOTION TO ADJOURN”**

Carried

Time: 11:22 a.m.

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Pat Weaver, Chair  
Chatham-Kent Police Services