

**MINUTES**  
**CHATHAM-KENT POLICE SERVICES BOARD MEETING**  
**(REGULAR)**

**Boardroom**

**May 15, 2018**

**Chatham-Kent Police Headquarters**

**Time: 10:00 A.M.**

**PRESENT:**

Motion #

Mr. Pat Weaver, Chair  
Mrs. Diane Daly, Chair  
Mayor Randy Hope  
Councillor Bryon Fluker  
Mrs. Kathryn Biondi  
Chief Gary Conn

**ABSENT:**

Deputy Chief Littlewood

1. **Call to Order**

Welcome everyone and Guests

2. a) **Declaration of Conflict of Interest**

None declared

b) **Approval of Agenda**

Moved by Kathryn Biondi and seconded by Mayor Hope

**"MOTION TO APPROVE THE AGENDA"**

#2491

Carried

c) **Approval of Minutes of March 6, 2018**

Moved by Diane Daly and seconded by Kathryn Biondi

**"MOTION TO APPROVE THE MINUTES OF MARCH 6, 2018"**

#2492

Carried

d) **Approval of Minutes of April 17, 2018**

Moved by Councillor Fluker and seconded by Diane Daly

**"MOTION TO APPROVE THE MINUTES OF APRIL 17, 2018"**

#2493

Carried

3. **Business Arising from Previous Minutes:** None

4. **Reports from Chief of Police:**

4.1 **New Hires, Resignations and Auxiliary Appointment**

The Chief presented the report on the New Hires, Resignations and Auxiliary Appointment

The Chief presented report regarding the hiring of Cadet Jessica Bulter, who was unable to attend as she is presently enrolled at the Ontario Police College.

Moved by Diane Daly and seconded by Kathryn Biondi

**“MOTION TO APPROVE THAT JESSICA BULTER BE HIRED AS A CADET, LEVEL 4 EFFECTIVE APRIL 27, 2018**

#2494

Carried

The Chief presented Peter Chandler, First Class Constable with his badge and warrant card. Peter is originally from Chatham and he was a former RCMP for 8 ½ years from Humboldt, Saskatoon. Constable Chandler’s Family was in attendance for the presentation.

The Mayor asked Constable Chandler to give his condolences to his friends and co-workers throughout the community on their tragic loss. Many people within Chatham-Kent and other municipalities had their hearts bleed throughout Canada supporting the Humboldt Community during the difficult time.

Moved by Councillor Fluker and seconded by Diane Daly

**“MOTION TO APPROVE THAT PETER CHANDLER BE HIRED AS A FIRST CLASS CONSTABLE, EFFECTIVE APRIL 30, 2018**

#2495

Carried

The Chief welcomed Chris Reynolds as an Auxiliary Member

Moved by Councillor Fluker and seconded by Kathryn Biondi

**“MOTION TO APPROVE THE THAT CHRIS REYNOLDS BE SWORN IN AS AN AUXILIARY MEMBER”**

#2496

Carried

Moved by Mayor Hope and seconded by Kathryn Biondi

**“MOTION TO APPROVE THE FOLLOWING RESIGNATIONS:**

**-THAT AUXILIARY MEMBER MAX ALLIN RESIGNATION NOTICE BE EFFECTIVE APRIL 9, 2018**

**-THAT CADET MAXWELL ALLIN RESIGNATION NOTICE BE EFFECTIVE APRIL 20, 2018**

#2497

Carried

4.2 **Twenty Year Ontario Police Fitness PIN Award**

The Chief presented the report on the Twenty Year Ontario Police Fitness PIN Award and he congratulated Special Constable Kim Brown, who earned the special distinction of achieving the fitness award over each of the last twenty years.

The Chief presented Special Constable Kim Brown with the Twenty Year Ontario Police Fitness PIN together with the Certificate.

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CONGRATULATIONS!!!

Moved by Councillor Fluker and seconded by Kathryn Biondi

**“MOTION TO RECEIVE THE REPORT FOR INFORMATION AND THE RECOGNITION OF SPECIAL CONSTABLE KIM BROWN FOR ACHIEVING THE TWENTY YEAR ONTARIO POLICE FITNESS PIN”**

#2498

Carried

4.3 Walk A Mile In Her Shoes Event

Chief Conn is the Honorary Chair which marks the tenth year for this event. This year’s goal by the Chatham-Kent Women’s Centre fund raiser for the “Walk A Mile in Her Shoes” has been set at \$25,000.00. The Chief is suggesting the CKPSB donate \$500.00 to the event from the Auction Account.

The Chatham-Kent Women’s Centre is a non-profit, 24 hour emergency crisis shelter for abuse women and Children. The Chief will be donning a pair of red high heels, he noted it is not easy walking in the high heels, but it is fun and it gets the community to discuss the serious issue of ending domestic violence in our municipality. The Walk will be hosted on Sunday June 3, 2018 at the Downtown Chatham Centre.

Moved by Mayor Hope and seconded by Councillor Fluker

~~MOTION TO: amend to the donation to \$1,000.00 in honour of the 10<sup>th</sup> anniversary and the Chief being a Honourary Chair.~~

**MOTION FAILED**

The Board discussed the parameters of the donations under the Auction Account. Kathryn Biondi suggested we approve the donation of \$500.00 and we further donate an extra \$500.00 as a one-time donation in honour of the 10<sup>th</sup> Anniversary and the Chief being a Honourary Chair of the Walk.

Moved by Kathryn Biondi and seconded by Councillor Fluker

**“MOTION TO RECEIVE THE REPORT FOR INFORMATION AND TO APPROVE THE DONATION OF \$500.00 FROM THE AUCTION ACCOUNT AND TOGETHER WITH AN EXTRA \$500 IN HONOUR OF THE 10<sup>TH</sup> ANNIVERSARY AND THE CHIEF BEING A HONOURARY CHAIRPERSON OF THE EVENT FROM THE AUCTION ACCOUNT”**

#2499

Carried

4.4 2017 Annual Report- VERBAL REPORT-

The Chief will distribute hard copies of Annual Report.

The Annual Report is made up of the various Year End Reports previously presented over the last two months from the specialty units to the Board.

The 2017 Annual Report can be found on the Chatham-Kent Police Services Website:  
<http://www.ckpsannual.com/2015/index.html>

Moved by Councillor Fluker and seconded by Diane Daly

**“MOTION TO ACCEPT THE 2017 ANNUAL REPORT”**

#2500

Carried

Board Member Kathryn Biondi asked the Mayor and Councillor Fluker: What was the outcome from the OPP Police Presentation that was a motion of Council? The Mayor replied: There has not been an established date for the OPP Presentation to present to Council on what they do in regards to policing. The presentation is not about the pricing of policing, simply how they police within our area of Chatham-Kent.

#### 4.5 Use of Board Resources during an Election Period

The Chief presented the report Use of Board Resources during an Election Period due to the recently amended *Municipal Elections Act, 1996* which requires municipalities to establish rules and procedures with respect to the use of municipal resources during the election period. As a result, by May 1, 2018 all police services boards are required to enact a policy governing the use of board resources. Chatham-Kent Police Services Board Policy: USE OF BOARD RESOURCES DURING AN ELECTION PERIOD, Section: PSB.AL.17, Effective Date: May 15, 2018 was attached to the report.

Moved by Kathryn Biondi and seconded by Diane Daly

**“MOTION TO RECEIVE THE REPORT AND APPROVE THE CHAIR TO EXECUTE THE CHATHAM-KENT POLICE SERVICES BOARD POLICY: USE OF BOARD RESOURCES DURING AN ELECTION PERIOD”**

#2501

Carried

#### 4.6 Board Auction Account- 1<sup>st</sup> Quarter

The Chief presented the Board Auction Account- 1<sup>st</sup> Quarter report for the period of January 1 to March 28, 2018, prepared by Executive Assistant Emily Murphy.

The Auction Account Balance as of March 28, 2018 is \$16,648.54

Moved by Mayor Hope and seconded by Councillor Fluker

**“MOTION TO RECEIVE THE REPORT”**

#2502

Carried

The Mayor commented: The Auction Account has been established to support community events, police services and education and given the healthy account balance, we should look into creating an educational contest.

The Mayor suggested that the funds be utilized as some type of reward to engage the community on educational bike/road safety and/or water safety or mental health. A “You-Tube” Video could be a submission for the contest.

The Board discussed the issues and also suggested the funds could be used towards the creation of bursaries for graduating students.

Chief Conn commented that our next business plan the emphasis will be on road safety, property crime and mental health. Those are just some of the ideas that could be utilized. The Community Services Officers could also assist in developing a program. Kathryn Biondi also suggested that it could be incorporated with an on-

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going program, such as the Ranger Program or the Safety Village that we could enhance the sponsorship for a day on safety.

The Chief will review the suggestions.

The Board further suggested we didn't need to see a further report in order to authorize the funding, but rather an update once it is up and running.

Moved by Mayor Hope and seconded by Diane Daly

**"MOTION TO APPROVE THE FUNDS UP TO THE AMOUNT OF \$3,000.00 TO CREATE A COMMUNITY ENGAGEMENT PROGRAM FROM THE AUCTION ACCOUNT"**

#2503

Carried

5. **Reports from Deputy Chief:** None

6. **Acknowledgement Letters:**

- 6.1 Thank you letter from Chatham-Kent Crime Stoppers, Board Chair Angie Shreve dated April 17, 2018 for the Chatham-Kent Police Services continued support for the Chatham-Kent Crime Stoppers
- 6.2 Thank you letter from Ministry of Community Safety and Correctional services, Paul Hebert, Acting Director of Ontario Police College dated April 23, 2018 for the use of CKPS facilities to host the recent Standardized Field Sobriety Testing (SFST) training on Chatham-Kent on April 3-6, 2018.
- 6.3 Thank you card from Laura Micuda to the staff of CKPS for a ride along
- 6.4 Thank you letter from the Cobb Family to the Chatham-Kent Police Traffic Unit for the Funeral Escort
- 6.5 Thank you letter from the Houston Family to the Chatham-Kent Police Traffic Unit for the Funeral Escort

Moved by Mayor Hope and seconded by Kathryn Biondi

**"MOTION TO RECEIVE THE THANK-YOU LETTERS AND CORRESPONDENCE NOTED AS ITEM NUMBERS #6.1 TO #6.5 OF THE ACKNOWLEDGEMENT LETTERS"**

#2504

Carried

7. **Consent Agenda:**

- 7.1 OAPSB ZONE 6-21018 Membership Dues in the amount of \$55.00

Moved by Diane Daly and seconded by Kathryn Biondi

**"MOTION TO PAY THE MEMBERSHIP DUES UNDER ITEM #7.1 OF THE CONSENT AGENDA"**

#2505

Carried

8. **Non-agenda items:** None

9. **Date and time of next meeting tentatively scheduled for June 26, 2018**

The date and time of the next regular meeting is scheduled for June 26, 2018 at 10:00 A.M.

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**Board Resolution re: Next Closed Session Meeting-MOTION**

**THE BOARD WILL CONVENE IN CLOSED SESSION TO DISCUSS MATTERS THAT IT IS OF THE OPINION FALLS UNDER SECTION 35 (A) OR (B) OF THE POLICE SERVICES ACT AND THAT THE NEXT CLOSED SESSION MEETING WILL BE HELD TUESDAY, JUNE 26, 2018.**

Moved by Mayor Hope and seconded by Kathryn Biondi

#2506

Carried

10. **Adjournment**

Moved by Diane Daly

**“MOTION TO ADJOURN”**

Carried

Time: 10:34 a.m.

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Pat Weaver, Chair  
Chatham-Kent Police Services