

**MINUTES**  
**CHATHAM-KENT POLICE SERVICES BOARD MEETING**  
**(REGULAR)**

**Boardroom**

**June 11, 2019**

**Chatham-Kent Police Headquarters**

**Time: 10:08 A.M.**

---

**PRESENT:**

Motion #

Mr. Pat Weaver, Chair  
Councillor Marjorie Crew, Vice-Chair  
Mayor Darrin Canniff  
Ms. Darlene Smith  
Mr. Don Fuoco  
Chief Gary Conn  
Acting Deputy Chief Biskey

1. **Call to Order**

Welcome everyone and Guests

**SWEARING IN NEW BOARD MEMBERS:**

Ellen Bourhis swore in the new provincially appointed members  
New Board Members, Darlene Smith and Don Fuoco were sworn in and confirmed as new members of  
the Chatham-Kent Police Services Board.

Congratulations and welcome!

2. a) **Declaration of Conflict of Interest**

None declared

b) **Approval of Agenda**

**AMENDMENT: Addition of Governance Training Session scheduled for September 12, 2019-Notice of Meeting under Item # 9.**

Moved by Don Fuoco and seconded by Councillor Crew  
**"MOTION TO APPROVE THE AMENDED AGENDA"**

#2624

Carried

c) **Approval of Minutes of May 14th, 2019**

Moved by Mayor Canniff and seconded by Councillor Crew  
**"MOTION TO APPROVE THE MINUTES OF MAY 14, 2019"**

#2625

Carried

3. **Business Arising from Previous Minutes:** None

4. **Reports from Chief of Police:**

4.1 Elevations, Retirements and Auxiliary Appointment

The Chief will present Report #4.1 and the Commendations and Board Citation prior to delivering the balance of the reports.

The Chief presented the report on the Elevations, Retirements and Auxiliary Appointment

Moved by Darlene Smith and seconded by Don Fuoco

**“MOTION TO APPROVE THAT SECOND CLASS CONSTABLE RYAN GARDINER AND ANDREW CRAVEN BE RECLASSIFIED TO FIRST CLASS CONSTABLE EFFECTIVE AUGUST 4, 2019”**

#2626

Carried

Moved by Councillor Crew and seconded by Don Fuoco

**“MOTION TO APPROVE THAT FIRST CLASS CONSTABLE CINDY SCLARBAUM RETIREMENT NOTICE BE EFFECTIVE AUGUST 31, 2019; AND**

#2627

Carried

Moved by Don Fuoco and seconded by Darlene Smith

**“MOTION THAT STEPHEN HESSELL BE SWORN IN AS AN AUXILIARY MEMBER EFFECTIVE JUNE 11, 2019”**

#2628

Carried

4.2 Chiefs Commendation-Project FRESH Drug Investigation

The Chief is recommending recognition of the CKPS Intelligence Section for their excellent teamwork, perseverance and professionalism relating to Project FRESH Drug Investigation in October of 2018.

**The Chief presented the Commendations to:**

**Inspector Trevor Crane, Sergeant Terry Marchand, Detective Constables Dan Hinds, Nelson DasNeves, Meredith Rota, Mark Vandergriendt, Robert McNear and Jeff Teetzel.**

Moved by Mayor Canniff and seconded by Councillor Crew

**“MOTION TO PRESENT THE CHIEF’S COMMENDATION TO THE MEMBERS OF THE CHATHAM-KENT POLICE SERVICE INTELLIGENCE SECTION”**

#2629

Carried

Congratulations to all of you!

4.4 Chiefs Commendation-Relating to the Walter Ardis Homicide Investigation

The Chief is recommending recognition of the CKPS Criminal Investigations and Intelligence Sections for the result of their excellent team collaboration, judgement, perseverance and professionalism relating the Walter Ardis Homicide Investigation – March 26, 2016.

**The Chief presented the Commendations to:**

**Detective/Sgt. Keith Myers, Sgt. Steve Kloostra, Sgt. Shawn Mungar, Detective Constables Paul Brophy, Ken Lauzon, Cole Abbot, Rob Rose, Dan Hamilton, Rob Bowles, Gary Oriet, Tony Fasullo, Lori Thimpson, Dan Hinds, Jeff Teetzel, Constables Jeff Bennett, Duane Agar and Steve Hurley.**

Congratulations to all of you!

Moved by Don Fuoco and seconded by Councillor Crew

**“MOTION TO PRESENT THE CHIEF’S COMMENDATION TO THE MEMBERS OF THE CHATHAM-KENT POLICE SERVICE CRIMINAL INVESTIGATION AND INTELLIGENCE SECTIONS”**

#2630

Carried

4.5 Chatham-Kent Polices Board Public Safety Scholarship - Winners

The Chief turned over the presentation to Renee Colwell-Public Community Officer

In an effort to raise awareness about social issues facing our community, the Chatham-Kent Police Services Board developed a Public Safety Scholarship.

**We would like to recognize KAYLA COATES who submitted a video addressing Mental Health and ABBI THOMPSON who submitted a video addressing Road Safety.**

Each student will receive \$1,000.00 scholarship to put towards their post-secondary education in the fall.

The Videos were played for the Board and Guests attending the meeting.

Submission by Kayla Coates on Mental Health: <https://www.youtube.com/watch?v=pP0xrgj-vNU>

Submission by Abbi Thompson on Road Safety: <https://www.youtube.com/watch?v=n8xFVIZUIrY>

CONGRATULATIONS!!!

The Board Chair presented the Winners with their \$1,000.00 scholarship awards.

Moved by Councillor Crew and seconded by Mayor Canniff

**“MOTION TO ACCEPT THE REPORT AND AUTHORIZE MONETARY SCHOLARSHIP AWARD OF \$1,000.00 TO EACH RECEIPIENT”**

#2631

Carried

4.6 Chief’s Commendation-Assistance provided by the Chatham-Kent Airport Staff

The Chief is recommending recognition of the Chatham-Kent Airport Staff, Manager Marion Smith and airport staff Ms. Missy Randall and Mr. Eric Dilliott for their assistance, professionalism and dedication of service to the Chatham-Kent Police Organization.

Moved by Don Fuoco and seconded by Darlene Smith

**“MOTION TO PRESENT THE CHIEF’S COMMENDATION TO THE CHATHAM-KENT AIRPORT STAFF, MANAGER MARION SMITH AND AIRPORT STAFF MS. MISSY RANDALL AND MR. ERIC DILLIOTT**

#2632

---

Carried

CONGRATULATIONS!!!

4.7 Board Citations- Former Board Members-Diane Daly and Kathryn Biondi

Moved by Councillor Crew and seconded by Darlene Smith

**“MOTION TO PRESENT THE BOARD CITATION PLAQUES TO FORMER BOARD MEMBERS DIANE DALY AND KATHRYN BIONDI FOR THEIR DEDICATED YEARS OF SERVICE AS A CKPSB MEMBER”**

The Chief read a bio on each former provincial appointee board member highlighting their years of service to the Board.

The Chief presented the Board Citation to Diane Daly. Kathryn Biondi was unable to attend. Diane Daly thanked the Board for the honour and she highlighted the goals the CKPSB had successfully completed during her term as a Police Services Board Member.

#2633

Carried

**Thank you so much for your dedication and your years of service not only to the community of Chatham-Kent but also to the Chatham-Kent Police Services Board.**

4.8 SIU Investigation and section 11 parallel compulsory CKPS investigation

The Chief presented the report regarding the SIU Investigation and section 11 parallel compulsory CKPS investigation. There were no grounds in the evidence to proceed with criminal charges against the subject officer. The investigation found no breaches of procedure and as a result, the officer will be facing no internal discipline.

Moved by Councillor Crew and seconded by Don Fuoco

**“MOTION TO RECEIVE THE REPORT”**

#2634

Carried

4.3 Komutel Incorporated, Next Generation 9-1-1 Solution

The Chief presented the report on the Komutel Incorporated, Next Generation 9-1-1 Solution. Komutel Incorporated is the only 911 Soft Phone vendor (which uses voice over Internet protocol technology) that can supply CTIA kits and integrate the 911 Soft Phone with the existing phones sets within our communication center. The 911 communication system format will allow for increased flexibility with new technologies and multimedia.

All telephone service providers must be Next Generation 911 voice-capable by June 30, 2020, and have real-time text capability by Dec. 31, 2020. Legacy 911 networks must be decommissioned by June 30, 2023.

In order to prepare the Next Generation 911 services and transition, it is recommended that we partner with Komutel Incorporated at a total costs of \$149,587.04 and a yearly service contract of \$24,698.50.

The Quote #19489 is attached to the report.

---

This system will be phased in over the next few years. The complete system will be up and running by June 2022 and by June 2023 we shall have a seamless transition to Next Generation 911.

Moved by Councillor Crew and seconded by Mayor Caniff

**“MOTION TO RECEIVE THE REPORT AND AUTHORIZE PARTNERSHIP WITH KOMUTEL INCORPORATED AT A TOTAL ONE TIME CAPITAL COST OF \$149,587.04 AND A YEARLY SERVICE CONTRACT OF \$24,698.50 TO BE FUNDED FROM POLICE 911 EVOLUTION NETWORK RESERVE”**

#2635

Carried

5. **Reports from Deputy Chief:** None

6. **Acknowledgement Letters:**

6.1 Thank you letter dated May 29, 2019 from Dan Chauvin for the opportunity to participate in the 2019 Citizen’s Police Academy.

Moved by Councillor Crew and seconded by Mayor Canniff

**“MOTION TO RECEIVE THE CORRESPONDENCE”**

#2636

Carried

7. **Consent Agenda:** None

8. **Non-agenda items:**

**2018 ANNUAL REPORT**

The Chief handed out the 2018 Annual Report to the Board and the Press attending the meeting.

**The full report will be posted on our website.**

9. **Date and time of next meeting tentatively scheduled for September 10, 2019**

The date and time of the next regular meeting is scheduled for September, 2019 at 10:00 A.M.

Board Resolution re: Next Closed Session Meeting-MOTION

**“THE BOARD WILL CONVENE IN CLOSED SESSION TO DISCUSS MATTERS THAT IT IS OF THE OPINION FALLS UNDER SECTION 35 (A) OR (B) OF THE POLICE SERVICES ACT AND THAT THE NEXT CLOSED SESSION MEETING WILL BE HELD TUESDAY, SEPTEMBER 10, 2019.”**

Moved by Darlene Smith seconded by Don Fuoco

#2637

Carried

---

GOVERNANCE TRAINING SCHEDULED:

The Board will be meeting on September 12<sup>th</sup>, 2019 at 6:00 pm for a Ministry Governance Training Session-no other order of business will be discussed as per the *Municipal Act*-Section 239 (3.1)

Board Resolution re: CLOSED MEETING-TRAINING SESSION-MOTION

**"THE BOARD WILL CONVENE IN CLOSED SESSION ON SEPTEMBER 12, 2019 at 6:00 PM FOR THE PURPOSE OF EDUCATING OR TRAINING THE MEMBERS."**

Moved by Councillor Crew seconded by Darlene Smith

#2638

Carried

10. **Adjournment**

Moved by Don Fuoco

**"MOTION TO ADJOURN"**

Carried

Time: 11:19 a.m.

---

Pat Weaver, Chair  
Chatham-Kent Police Services